

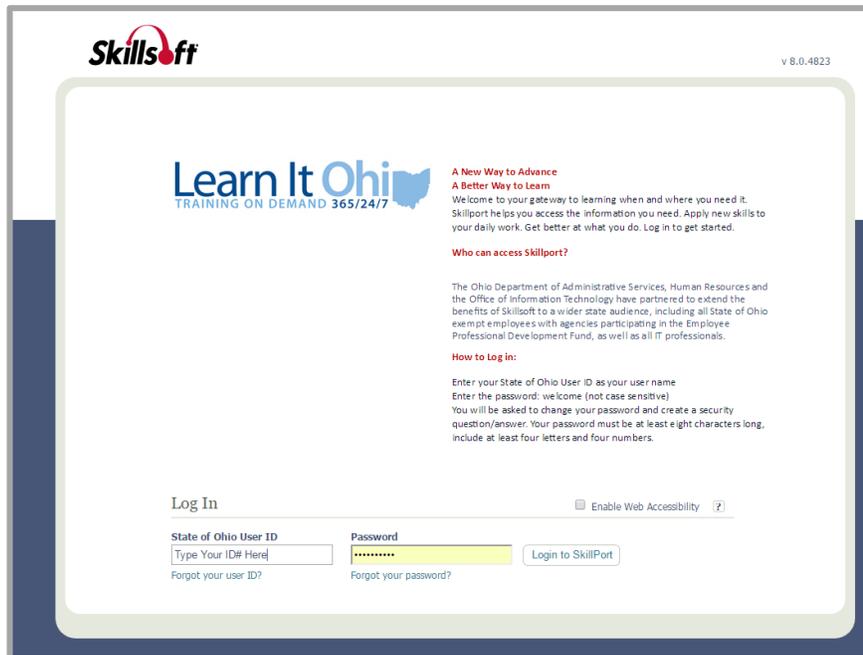
# Lead Ohio: Inspirational Leaders

## How to Access Learn It Ohio Content Via ELM

This job aid provides step-by-step procedures on how to specifically access the online activities available via Learn It Ohio for Lead Ohio: Inspirational Leaders.

**Note:** If you need assistance logging into **Learn It Ohio**, please contact Mary Cornwell at [mary.cornwell@das.ohio.gov](mailto:mary.cornwell@das.ohio.gov).

**Step 1:** Login to **Learn It Ohio** before accessing the content.



**Step 2:** Login to MyOhio (myohio.gov). Click on **All Learning** under **Career Resources** menu.



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**Step 3:** Click on the link of the activity from **My Learning** list on the **All Learning** screen.

**All Learning**

All Learning is a list of the activities you are enrolled in or completed and curricula and certifications for which you are registered or completed. You can view details, progress status, and schedules by clicking on the name of the activity or program.

\*Filter Name: All learning - any status, type or date Go

\*Education Type: None Total Count: 0.00

My Learning							
Title	Education Type	Education Units	Type	Status	Date	Action	Launch
<a href="#">Lead Ohio: Inspirational Leaders</a>			Curriculum	In-Progress	03/31/16		
<a href="#">Change: Leading Change at All Levels (1 hour)</a>			Assignment	Enrolled	04/07/16	Drop	
<a href="#">Conflict Mgmt: Using Communication to Resolve Team Conflicts (1 hour)</a>			Assignment	Enrolled	04/07/16	Drop	
<a href="#">Essential Mentoring Techniques: Designing and Initiating Mentoring Programs (1 hour)</a>				Enrolled	04/07/16	Drop	

**Click on the link of the activity**

OR

Click the link of the program and then click the link of the learning activity.

<a href="#">Lead Ohio: Inspirational Leaders</a>				In-Progress	03/17/16	Drop
<a href="#">Strategic: Leadership Essentials-Leading Business Execution (1 hour)</a>	Training			Completed	03/17/16	

**Or click on the link of the program and then click on the link of the activity.**

**Step 4:** Click on the link of the learning activity.

Activity Name: [Team Building: Building a Great Team: Start with Cohesion and Trust \(1 hour\)](#) Type: Assignment

Activity Code: DAS-LO-302DASASSIGN20160317266 Contact: --

Price Per Seat: 0.00 USD Drop Charge: 0.00 USD

Enrollment: Enrolled Confirmation Number: 3385594

Status: -- End Date: --

Start Date: 03/17/2016 Last Drop Date: --

Last Enrollment Date: --

[Progress](#) [Schedule](#) [Grades and Attendance](#) [Notes and Attachments](#) [Payment Details](#) [Approvals](#)

**Activity Progress Summary**

Progress:	Enrolled	Grade:	Not Marked
Passing Status:	Pending	Comments:	

Activity Syllabus

To receive credit for this activity you must complete all required tasks.

1	<a href="#">Building a Great Team: Start with Cohesion and Trust (1 hour)</a>
	Short Name: Assignment
	Progress: Not Attempted

**Click on the link of the activity.**

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### How to Access Learn It Ohio Content Via ELM

**Step 5:** Click on the link to access the learning activity content.

**Description**  
 Reference this overview of Lead Ohio: Foundations of Supervision for an essential summary of the 8-course program

**Completion Details**

Attendance	Passing	Grade	Score	Progress
-	-	-	-	Not Attempted ▼

**Links**

Name	Assignment URL
	<a href="https://learnitohio.skillport.com/skillportfe/main.action#summary/COURSES/CDE\$17670:ss_cca.mgmt_29">https://learnitohio.skillport.com/skillportfe/main.action#summary/COURSES/CDE\$17670:ss_cca.mgmt_29</a>

**Comments**

Comments: 

**Click on the link to access the activity content.**

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To conclude your learning activity, please see the Job Aid “Lead Ohio: Inspirational Leaders How to Complete an Activity in ELM.”