

ADM **4302** **GROUP LIFE INSURANCE** **CONTINUATION FOR LAID OFF EMPLOYEES**

Pursuant to Ohio Revised Code Section 124.81(C) and applicable Administrative Rules, you are entitled to have life insurance coverage while in laid-off status for a period of one year providing you pay the total year premium prior to leaving state service. You may be eligible for a partial refund if you are recalled from layoff within 12 months.

Employee Name _____ Employee ID _____

Agency Name _____ Bargaining Unit # _____

Amount of Coverage _____ (see "Group Life" on your OAKS paystub)

Date of Layoff _____

Rates: \$0.135 per \$1,000/month for bargaining unit members
 \$0.150 per \$1,000/month for exempt employees

Examples: \$40,000=40 units X \$.135 X 12 months=\$64.80 (bargaining unit members)
 \$40,000=40 units X \$.150 X 12 months=\$72.00 (exempt employees)

TOTAL ANNUAL PREMIUM \$ _____

I elect coverage in the amount listed above and have attached a personal check or money order for the annual premium amount.

Employee signature

Date

Payment Instructions:

Employees represented by a bargaining unit should make their check payable to Prudential and mail it along with this form to: Union Benefits Trust, 390 Worthington Rd, Suite B, Westerville, OH 43082

Exempt employees should make their check payable to: Employee Benefit Fund 810 and mail it along with this form to: Benefits Administration Services, c/o Life Insurance Manager, 30 E. Broad St, 27th Floor, Columbus OH 43215

DO NOT WRITE BELOW THIS LINE

Coverage begins (month after layoff) _____ Coverage expires: _____

Date paid: _____ Amount paid: _____ Date of refund: _____