

STATE OF OHIO (DAS)
CLASSIFICATION
SPECIFICATION

CLASSIFICATION SERIES:

Wildlife Program Manager

SERIES NO.:

6172

MAJOR AGENCIES:

Natural Resources

EFFECTIVE DATE

6/22/1990

SERIES PURPOSE

The purpose of the wildlife program manager occupation is to manage, design & direct statewide program for fish or wildlife management.

CLASS TITLE

Wildlife Program Manager

CLASS NUMBER:

61721

EFFECTIVE DATE

06/22/1990

CLASS CONCEPT:

The managerial level class works under general direction & requires thorough knowledge of wildlife or fisheries management in order to direct & manage statewide program for fish or wildlife management.

CLASS TITLE Wildlife Program Manager	CLASS NUMBER: 61721	BARGAINING UNIT: EX
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EFFECTIVE DATE:

06/22/1990

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Manages, coordinates, designs & directs overall state-wide program for fish or wildlife management on public lands to include activities carried out by personnel assigned to fish hatcheries, research stations, wildlife areas & fish units, evaluates status of current research & management programs & determines needed modifications, directs & implements projects involving construction of fish hatcheries & other related facilities, evaluates data to make recommendations concerning legal harvesting of various wildlife species, reviews environmental impact statements, prepares or directs preparation of budgets & participates in preparing in-service training lessons & training new employees.

Coordinates wildlife or fish management programs with other state, federal, city & county agencies & other interested organizations, prepares guidelines & makes recommendations on programs, regulations & policies for review by legislative & wildlife council, serves as staff specialist to superior on all technical matters relating to assigned program area, testifies at public & legislative hearings, represents division in court cases involving pollution & fishery resources & coordinates cooperative fish program.

Monitors or compiles materials for publications, pamphlets, brochures, news releases & other public relations material; answers correspondence; presents talks & lectures to schools & various organizations; maintains contact with universities & colleges.

MAJOR WORKER CHARACTERISTICS:

Knowledge of wildlife management or fisheries management; supervisory principles/techniques; employee training & development; program management; budgeting; technical writing. Ability to deal with large number of variables & determine specific course of action; write program plans, policies & procedures; gather, collate & classify data.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Completion of graduate core program in wildlife management or fisheries management, biology or zoology or related field of study; 12 mos. exp. in wildlife program management.

-Or completion of undergraduate core program in previously cited areas; 24 mos. exp. in wildlife program management.

-Or 12 mos. exp. as Aquatic Biology Program Administrator, 22276.

-Or 12 mos. exp. as Wildlife Biology Program Administrator, 22286.

-Or alternative, equivalent evidence of the Major Worker Characteristics noted above.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Not applicable.

UNUSUAL WORKING CONDITIONS:

Not applicable.