REVISED 22 JUN 1999

OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Sheriff's Lieutenant	CODE: 02096
	MAJOR AGENCIES: County Sheriff	JURISDICTION: County

FUNCTION: Under general direction from sheriff's captain or other administrative supervisor, is responsible for phase of county sheriff department activities on assigned shift or supervises small unit within major division or bureau;

- PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1		Supervises personnel & operations of phase of county sheriff department on assigned shift or subordinate unit within major division or bureau (e.g., plans & makes work assignments, holds briefings, maintains contact with personnel in assigned areas, checks personnel in performance of duty & gives assistance, checks personal appearance, arms, equipment & reports) & reports any breach of duty or inefficiency on part of personnel to superior officer.	Knowledge of (1) employee training & development, (2) supervision, (3) public relations, (4) state & federal criminal laws & regulations, (5) police methods & procedures; skill in (6) operating police equipment; ability to (7) define problems, collect data, establish facts & draw valid conclusions, (8) calculate fractions, decimals & percentages, (9) prepare meaningful, concise & accurate reports, (10) gather, collate & classify information about data, people or things, (11) handle sensitive inquiries from & contacts with officials & general public, (12) demonstrate physical fitness.
2		Receives & investigates complaints from other officials & public; assists other law enforcement agencies in general police work & makes investigations of difficult criminal cases.	Knowledge of 3, 4, 5; skill in 6; ability to 7, 8, 9, 10, 11, 12.

123:1-8-02 (30)

*Developed after employment

UNUSUAL WORKING CONDITIONS:

Exposed to physical harm; may work outside exposed to weather.

MINIMUM CLASS REQUIREMENTS: *(including license, if any.)* Requires possession of certificate of having successfully completed approved basic peace officer training program per Section 109.77(A) of Revised Code, plus: 1 yr. service as Sheriff's Sergeant, 02095, or other length of service at lower rank as required by bargaining contract. Valid driver's license. Probationary period may be 1 yr. if requested by appointing authority & approved by Director of Administrative Services.

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