REVISED: 1-10-99

OHIO CLASSIFICATION SPECIFICATION Developed for Equal Opportunity	CLASS TITLE: Public Health Nurse 3	CODE: 01023
	MAJOR AGENCIES: General Health Districts	JURISDICTION: County

FUNCTION: Under general supervision from higher-level public health nurse, health commissioner or other administrative superior, develops, plans & coordinates major public health nursing program or performs complex or specialized direct public health nursing services & assists in planning, implementing & evaluating public health nursing program, independently provides direct nursing care in clinics, visits homes to provide routine & specialized direct nursing care, functions as lead worker & represents agency in community & school health programs;

-PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	35-45	Develops, plans & coordinates major public health nursing program (e.g., clinic services, school health , maternity, child care), independently monitors program activities, develops & implements program policies & procedures with administrative approval, arranges contract services as needed, determines program & client needs & formulates services/activities to meet needs, evaluates program effectiveness, participates in program activities (e.g., direct nursing care, instruction classes, health assessments) & prepares program-related reports & documentation; or performs complex or specialized direct public health nursing services requiring expertise in one or more health areas (e.g., maternity , cancer, prenatal/postnatal) & assists in planning, implementing & evaluating public health nursing program.	Knowledge of (1) nursing techniques & methodologies in detection, prevention & treatment of disease & disability, (2) human relations, (3) counseling, (4) interviewing, (5) health education; skill in (6) use of medical instruments/materials in examination of clients; ability to (7) communicate with & educate clients in health matters, (8) prepare concise & accurate reports, (9) coordinate public health nursing program. (*) Developed after employment.

UNUSUAL WORKING CONDITIONS: May requires travel.	**MINIMUM CLASS REQUIREMENT (including license, if any.):** Must be licensed registered nurse pursuant to Section 4723.03 of Revised Code & 6 mos. exp. as Public Health Nurse 2, 01022, or 12 mos. equivalent nursing experience. Valid driver's license.

OHIO CLASSIFICATION SPECIFICATION Developed for Equal Opportunity	CLASS TITLE: Public Health Nurse 3	CODE: 01023
	MAJOR AGENCIES: General Health Districts	JURISDICTION: County

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
2	15-25	Independently provides direct nursing care & assesses health of clinic clients through evaluation of medical histories & current health conditions to determine special health care needs (e.g., testing, referral, educational assistance, treatment); obtains height, weight, blood pressure, pulse &/or temperature of clients & obtains laboratory samples (e.g., blood, cultures); interviews clients to obtain health histories; conducts routine medical tests (e.g., pregnancy, tuberculosis); assists physicians in conducting physical examinations &/or independently conducts physical examinations; consults with clients to instruct & educate in variety of health matters (e.g., adverse effects of medications, prenatal & postnatal care, preventive health care, referral services); administers emergency treatment as needed; prepares & maintains patient &/or clinic records; assists in clinic scheduling; maintains clinic equipment/facilities &/or inventories &/or orders medication/supplies.	Knowledge of 1, 2, 3, 4, 5; skill in 6; ability to 7, 8.
3	15-25	Visits homes to provide routine & specialized direct nursing care (i.e., wide range of services for variety of clients); assesses home environments & refers clients with special needs to appropriate medical or social resources; instructs & counsels clients in health matters (e.g., nutrition, infant care, medications); conducts outreach activities; assists in disease investigations & program assessments; prepares reports of home visit activities.	Knowledge of 1, 2, 3, 4, 5; skill in 6; ability to 7, 8. (*) Developed after employment.

OHIO CLASSIFICATION SPECIFICATION Developed for Equal Opportunity	CLASS TITLE: Public Health Nurse 3	CODE: 01023
	MAJOR AGENCIES: General Health Districts	JURISDICTION: County

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
4	5-15	Functions as lead worker in clinic or home services section; trains & orients new nursing, clerical &/or student employees in agency policies, procedures & work activities; assigns & reviews work &/or monitors activities; recommends policy or procedure changes to supervisor; assists nurses resolve problems.	Knowledge of 1, 2, 3, 4, 5, (10) functional supervision*, (11) employee training & development*; skill in 6; ability to 7, 8.
5	5-15	Represents agency in community & school health program; speaks before groups &/or attends community or professional meetings; coordinates & conducts health screenings in schools; responds to telephone &/or correspondence inquiries; explains provisions & application or local, state &/or federal public laws & regulations to individuals, civic groups & members of other health professions.	Knowledge of 1, 2, 5, (12) public relations; ability to 7, (13) prepare & deliver speeches before school or community groups.
			(*) Developed after employment.