NEW AUG 0 2 1987

OHIO CLASSIFICATION SPECIFICATION *Developed for Equal Opportunity*	CLASS TITLE: Photo Laboratory Technician 2	CODE: 82222C
	MAJOR AGENCIES: County Offices, Universities	JURISDICTION: County, Univ.

FUNCTION: Under general supervision from photo laboratory supervisor or other administrative superior, performs relatively complex photo lab processes (e.g., produces black/white & color enlargements, duplicates prints & slides, etc.); may operate process camera & take photographs of special events;

- PERFORMS RELATED DUTIES AS REQUIRED

RANK	% OF TIME	JOB DUTIES	MAJOR WORKER CHARACTERISTICS
1	50-60	Prints black/white & color enlargements & makes contact sheets; may produce half-tone, mezzo-tint, photo chemical line negatives for plates &/or perform complete plate-making process (e.g., operate process camera, strip negatives, burn image to plates, etc.); produces various other types of high quality negatives & prints for plates &/or publications & illustrations.	Knowledge of (1) office practices & procedures*, (2) safety practices, (3) photographic chemistry & processes; skill to (4) operate darkroom & photographic equipment; ability to (5) carry out instructions & apply principles to solve technical problems, (6) perform routine mathematical calculations, (7) work alone & in cooperation with co-workers.
2	27-37	Performs varied photo lab duties, (e.g., processes black/white & color prints & negatives including developing, washing, drying, retouches, trims & sorts, prepares photographic chemicals, etc.).	Knowledge of 1*, 2, 3; skill to 4; ability to 5, 6, 7.
3	4-10	May take routine photographs of personnel, patients, etc., &/or provide photographic coverage of special events for publications & public relations.	Knowledge of 1*, 3; skill to (8) operate camera equipment; ability to 5, 7.
4	1-3	Maintains files & writes routine reports; performs minor maintenance of darkroom & photo finishing equipment; may give technical assistance to lower level technicians.	Knowledge of 1*, 2; skill to 4; ability to 5, 6, 7, (9) write routine reports according to established procedures.
5	0-6	Duplicates color & black/white prints & slides; maintains quantity & accuracy of reproductions.	Knowledge of 1*, 3; skill to (10) operate copy camera, slide duplicating equipment, 4; ability to 5, 6, 7.

(1089)

123:1-7-17

*Developed after employment

UNUSUAL WORKING CONDITIONS:	MINIMUM CLASS REQUIREMENTS: *(including license, if any.)*	TRAINING & DEVELOPMENT:
Exposed to chemicals fumes		On-the-Job

FORM ADM-4134

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