

# MINIMUM QUALIFICATION CONVERSION TABLE

TERM APPEARING ON CLASSIFICATION SPECIFICATION	EQUIVALENCY
1 COURSE (QUARTER BASIS)	3 MONTHS EXPERIENCE
OHIO CERTIFIED PUBLIC MANAGER PROGRAM (OCPM)	3 UNDERGRADUATE COURSES * (QUARTER BASIS) OR 9 MONTHS EXPERIENCE
OHIO CERTIFIED PUBLIC MANAGER PROGRAM (OCPM)	2 GRADUATE COURSES * (QUARTER BASIS) OR 6 MONTHS EXPERIENCE
ASSOCIATE CORE PROGRAM	18 MONTHS EXPERIENCE
ASSOCIATE DEGREE OR UNDERGRADUATE CORE PROGRAM	2 YEARS EXPERIENCE
GRADUATE CORE PROGRAM	3 YEARS EXPERIENCE
PHD CORE PROGRAM	4 YEARS EXPERIENCE
ONE YEAR ON A QUARTER BASIS	45 HOURS
ONE YEAR ON A SEMESTER BASIS	30 HOURS

To convert from semester hours to quarter-hours: Take the total number of semester hours and divide by two, then multiply by three (hrs.  $2 \times 3$ ).

To convert from quarter hours to semester hours: Take the total number of quarter hours and divide by three, then multiply by two (hrs.  $3 \times 2$ ).

Eight-quarter courses equal six semester courses.

\*Must be core courses which apply toward a degree (undergraduate or graduate).