

STATE OF OHIO (DAS)
CLASSIFICATION
SPECIFICATION

CLASSIFICATION SERIES:

Nurse Practitioner

SERIES NO.:

6563

MAJOR AGENCIES:

All Agencies

EFFECTIVE DATE:

03/07/2004

SERIES PURPOSE:

The purpose of the nurse practitioner occupation is to serve as a health care provider assuming specific health care duties, provide health consultation for residents & families in coordination with interdisciplinary health care team & supervise assigned staff.

CLASS TITLE:

Nurse Practitioner

CLASS NUMBER:

65631

EFFECTIVE DATE:

03/07/2004

CLASS CONCEPT:

The expert level class works under administrative direction & requires extensive knowledge of skilled registered nursing procedures & state & federal regulations, policies & procedures related to nursing in order to serve as health care provider & assume specific health care duties (i.e., performs physical examinations, obtains health history, analyzes & documents findings, assists with & contributes to care plan), provide health consultation for residents & families in coordination with interdisciplinary health care team & supervise assigned staff.

CLASS TITLE: Nurse Practitioner	CLASS NUMBER: 65631	BARGAINING UNIT: EX
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EFFECTIVE DATE:

03/07/2004

JOB DUTIES IN ORDER OF IMPORTANCE: (These duties are illustrative only. Incumbents may perform some or all of these duties or other job-related duties as assigned.)

Performs physical examinations (i.e., head, eyes, ears, nose, throat, heart & lungs, abdomen, extremities & neurological) under physician developed protocols & obtains complete history including present illness, past medical history, review of physical examination, family & social history of residents, dictates findings, completes history & physician (i.e., H&P) form & obtains countersignature of physician, identifies presenting problems, related problems & abnormal findings & ensures appropriate intervention & management follow-up (i.e., assists staff in & contributes to care plan), under direction or in absence of physician, evaluates residents' status & initiates treatment within scope of certified specialty area for residents' well being using facility guidelines, develops & implements nursing plans, establishes & maintains rapport with residents & families during H&P interview (e.g., assesses teaching needs of residents, reinforces information taught by physician, answers questions or directs resident back to physician, documents teaching), provides health guidance for residents/families/guardians, demonstrates awareness of legal aspects of nursing related to nurse practitioner, nurse practice act & accepted standards & updates legal knowledge accordingly, directs clinical tasks as needed & interprets written policies & procedures of agency, provides inservices & continuing education to direct care staff, serves as resource person to other agency areas (e.g., infection control, education department), confers with other health care providers to provide & ensure delivery of quality resident care, enforces & implements established policies & procedures, reports & records pertinent information regarding total resident care & supervises assigned staff (e.g., registered nurses).

Develops &/or assists others in development of & implements & evaluates resident/family/staff educational programs & learning tools (e.g., confers with appropriate resource personnel to identify training needs; serves as resource person for residents/families/staff utilizing areas of clinical expertise; assists nursing personnel in preparation & presentation of resident-centered conferences); advises resident/family regarding health maintenance & promotion & identifies health risk factors; modifies management plan through utilization of information gathered during h/p interview, diagnostic work-up & other relevant resources; assists nursing personnel & other health care professionals in care plan; coordinates & conducts surveys to ascertain potential health problem areas & utilizes data gathered in development of plans for activities (i.e., including planning new approaches to care).

Develops & evaluates standards for nursing practice; supports, participates & collaborates in agency programs & activities; appraises director of nursing of program plans; establishes goals & objectives; serves on various nursing, medical & agency committees; attends staff meetings; attends inservices &/or other continuing education offerings relative to growth & development as nurse practitioner & plans & selects methods to share new knowledge with appropriate nursing staff; participates in legislation process for development of professional role of nurse practitioner.

MAJOR WORKER CHARACTERISTICS:

Knowledge of skilled registered nursing procedures; state & federal regulations, policies & procedures related to nursing; supervisory principles/techniques*; public relations; employee training & development; health care services & program management; counseling; interviewing. Skill in use of equipment (e.g., ophthalmoscope, stethoscope, BP cuff, EKG machine, otoscope, percussion hammer); operation of dictaphone. Ability to handle sensitive telephone & face-to-face inquiries & contacts with general public; possess strong clinical base in order to make judgments & decisions; deal with some abstract but mostly concrete variables; define problems, collect data, establish facts & draw valid conclusions; gather, collate & classify information about data, people or things; understand & follow philosophies, policies & procedures of facility; establish & maintain positive rapport with residents, residents' families, nursing & other department &/or agency staff; maintain confidentiality of information.

(*)Developed after employment.

MINIMUM CLASS QUALIFICATIONS FOR EMPLOYMENT:

Current & valid license to practice professional nursing as Registered Nurse in Ohio as issued by Board of Nursing pursuant to Section 4723.03 of Ohio Revised Code; completion of graduate core program in nursing; 24 mos. exp. in clinical nursing; certification by American Nurses Association (i.e., ANA) or other nationally approved specialized program for nurse practitioner with successful completion of approved ANA or other nationally recognized specialized program with continued fulfillment of requirements for recertification & licensure; annual recertification in CPR; documentation of continued education with at least 24 contact hours annually.

-Or completion of or active enrollment in undergraduate core program in nursing; 3 yrs. exp. in clinical nursing in acute care &/or long term care, or in family &/or pediatric care in hospital or medical facility in state institution setting in which 2 yrs. must have been in area of specialty; certification by American Nurses Association (i.e., ANA) or other nationally approved specialized program for nurse practitioner with successful completion of approved ANA or other nationally recognized specialized program with continued fulfillment of requirements for recertification & licensure; annual recertification in CPR; documentation of continued education with at least 24 contact hours annually.

TRAINING AND DEVELOPMENT REQUIRED TO REMAIN IN THE CLASSIFICATION AFTER EMPLOYMENT:

Biennial renewal of licensure as Registered Nurse.

UNUSUAL WORKING CONDITIONS:

Exposed to communicable diseases.