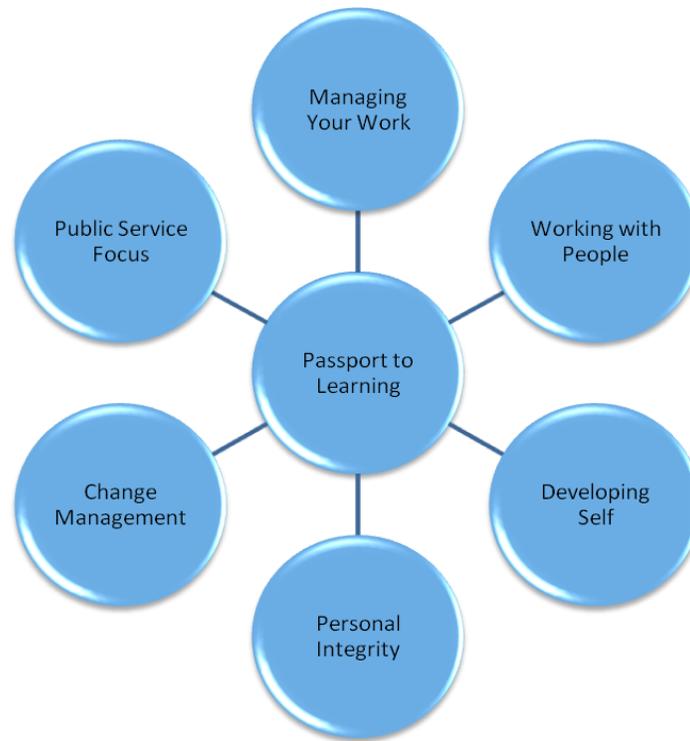


Passport to Learning Competencies

The **Passport to Learning** program is designed around six core competency areas.



Managing Your Work

Personal organization, time management and following through on your job responsibilities are the highlights of learning within this competency.

Working with People

You spend a great deal of time with the people you work with so having a set of skills that will help you maintain or improve your work relationships will be covered in Passport to learning. You will be introduced to the Myers Briggs Type Indicator (MBTI), a self-assessment tool that will give you some insight as to how your type interacts with similar and different types.

Developing Yourself

Assessing your work knowledge and skills (in a safe environment) and creating your Professional Development Plan.

Personal Integrity

As you develop new skills it's important that you use them because doing so demonstrates integrity. Personal integrity is about wanting to do the right things at work and then choosing to do them well.

Change Management

Change is inevitable. Good or bad, there is little we can do to stop change from happening. We can develop positive responses to change and reduce the frustration and worry that it brings.

Public Service Focus

Individually and collectively, our work is about serving the public. Whether we provide this service directly or support those who do, we are about "service." The Passport programs stop every now and then to remind us why we are here – what our public service focus means to each of us as we come to work each day.

