

STATE OF OHIO

PeopleSoft ELM 9.0

Generic Queries

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Query Title	Prompts	Fields	Description
OH_EL_ACT_INFO_BY_LE	Start Date End Date Learning Environment ID	Catalog Item Long Name Catalog Item Short Name Catalog Item Description Catalog Item Prerequisites Activity Start Date Activity Status Activity Code Instructor's First Name Instructor's Last Name Address 1 City Postal Floor # Published Duration in Days Published Duration in Hours Published Duration in Minutes Activity Start Time Activity End Time Activity Cost Activity Component Type	<u>Activity Information by LE:</u> Returns information regarding Activities that are attached to a training facility. This query was requested by OBM for internal purposes. However, a prompt on the Learning Environment enables it to be used by other agencies if desired.
OH_EL_ACTIVITY_AUDIT	Activity Code	Activity Code Catalog Item Start Date End Date Datetime Added Added By Name Last Modified Last Maintained By Name	<u>Audit on an Activity Code:</u> Lists audit information on the activity.
OH_EL_ACTIVITY_CODE	Activity Start Date Activity End Date Learner Group Activity Owner's OAKS ID#	Activity Code Activity Start Date Catalog Item Learning Component Name Description Name OAKS ID# Learner Group Session Start Date Start Time End Time	<u>Activity Code Lookup:</u> This query provides a way for Agency Administrators to lookup the activity code of the activities they are the owner of.
OH_EL_ACTIVITY_INFO	Start Date End Date	Activity Code Catalog Item Start Date End Date Activity Status Max Enrollment in Activity Total Enrollment Max Enrollment Enforced Instructor Name Facility Address 1	<u>Select All Activity Information:</u> Select all instructor led activity information for administration support.



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		City Postal Room Number Room Name Floor Max Occupancy Session ID Component Name Session Date Start Time End Time Days Hours Minutes Learner Group Enable Waitlist Waitlist Total Auto Completion	
OH_EL_ACTIVITY_TRANSCRIPT	OAKS ID	OAKS ID Name Job Title Catalog Item Date Completed Status CEUs Passing Grade	<u>Activity Transcript For a Learner:</u> This query provides a transcript of activities for a specific (prompted) learner.
OH_EL_ACTIVITY_W_O_INSTRUCTOR	None	Activity Instructor ID	<u>Missing Instructor from Activity:</u> Lists all activities that do not have an instructor on the activity details tab (<i>Navigation:</i> Enterprise Learning > Catalog > Maintain Activities).
OH_EL_CI_PREREQUISITES_BY_LE	Learning Environment ID	Catalog Item Course Code Prerequisite Course Code	<u>Catalog Item Prereq by LE:</u> This query provides a listing of all Catalog Items with Prerequisites for the specified (prompted) Learning Environment.
OH_EL_DIRECT_REPORT_LOOKUP	OAKS ID	Learner ID OAKS ID Name Job Title Department ID Department Name ELM Manager's ID	<u>Manager's list of direct reports in ELM:</u> This query provides a listing of a specific (prompted) Manager's Direct Reports.
OH_EL_FACILITY	None	Facility ID Facility Short Descr Address 1 Address 2 City State Postal Datetime Added Added By Last Modified Last Maint By Facility Room Room ID Room Number Room Name Building Floor Room Status	<u>Facility Information:</u> Lists all facilities and their information.



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		Max Occupancy Datetime Added Added By Last Modified Last Maint By Instructor ID/Learner ID Name E-mail	
OH_EL_GET_INSTRUCTOR_NAME	Instructor ID		<u>Gets the Instructor Name:</u> Lists all instructors.
OH_EL_GROUP_TO_LEARNER	OAKS ID	OAKS ID Name Learner ID Learner Group	<u>The LG(s) a learner belongs to:</u> This query returns the Learner Group(s) a specific (prompted) Learner is a member of. (Note - All Learners should be members of the State of Ohio Learner Group by default.)
OH_EL_HR_EMPLID_LOOKUP	HR EMPL ID	Learner ID HR EMP ID Name HR Department	<u>Employee Id Look Up:</u> Provides the Learner ID based upon the input Employee ID.
OH_EL_INSTR_CONFLICT	None	Instructor ID Instructor Name Session Date Start Time End Time Activity Code Agency	<u>All Instructor Conflict:</u> Lists all instructor conflicts.
OH_EL_INSTRUCTOR_QUAL_TO_TEACH	Course ID	Instructor First Name Instructor Last Name Catalog Item Name Employee Phone Number Employee E-mail	<u>Instructor with Qualified Courses:</u> Lists all instructors that are qualified to teach a course.
OH_EL_INSTRUCTOR_ROLE	Begin Date End Date	Activity Date Name Role	<u>Instructor Role Association with an Activity:</u> Lists instructors and the instructor type (Primary, Alternate, TA, Training, and Other) they are assigned to in an activity component type, session.
OH_EL_LEARNER_ALL_STATUS	Learner ID	Name Course Name Date Completed Score Department ID Name Cat Item ID Completion Status Passing Grade	<u>Learner Transcript for Classes:</u> This is a transcript for an individual learner, per Learner ID, for all statuses.
OH_EL_LEARNER_COMPLETE_DOUBLE	None	Learner ID Name Activity Start Date Activity Start Date	<u>Learner Double Booked in Course:</u> Lists the duplicate completions by an individual in a course.
OH_EL_LEARNER_COURSE_CONFLICTS	None	Learner ID OAKS ID Learner Name Activity Code Start Date Activity Code Start Date	<u>All Course Conflicts:</u> Lists the learners that are enrolled in the same course.
OH_EL_LEARNER_DT_CONFLICT	None	Learner ID Learner Name	<u>All Date Conflicts:</u> Lists the learners that are enrolled



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		Activity Code Session Date Activity Code Session Date Start Time End Time	in courses with the same date and time.
OH_EL_LEARNER_ENROLLMENTS	OAKS ID	Learner ID OAKS ID Name Learner Group Activity Code Catalog Item Start Date Status	<u>A Learner's Course Enrollments:</u> Returns all Activities a specific (prompted) Learner is enrolled in. (Note - Only returns a list of Activities that the Learner is in ENRL status for.)
OH_EL_LEARNER_STATUS	OAKS ID	OAKS ID Name Learner ID Job Title Status in ELM	<u>A Learner's Status in ELM:</u> This query returns the status of the specified (prompted) Learner in ELM.
OH_EL_LEARNER_TRANSCRIPT	Learner ID	Name Course Name Date Completed Score Department ID Name Cat Item ID Completion Status Passing Grade	<u>Individual Learner Transcript:</u> Lists the completed courses for an individual learner, by Learner ID.
OH_EL_LEARNERS_BY_GROUP	Learner Group ID	Learner Group Learner ID Name OAKS ID Job Title Organization Name	<u>List of learners in an LG:</u> This query returns a list of all learners in the specified (prompted) learner group.
OH_EL_MANAGER_LOOKUP	OAKS ID	Learner ID Learner Name Job Title Department ID Department Name ELM Manager ID Manager Name	<u>Look up a Learner's Manager:</u> This query returns the manager of the specified (prompted) learner.
OH_EL_POSITION_NUMBER_LOOKUP	OAKS ID	OAKS ID Name Job Title Department Name Position Number	<u>Look up Learner's Position Num:</u> This query returns the HCM Position Number of the specified (prompted) learner.
OH_EL_ROOM_CONFLICT	None	Activity ID Session ID Session Date Facility ID Rom ID Activity Code Room Number Start Time End Time	<u>All Room Conflicts:</u> Lists the classes with a room conflict
OH_EL_ROSTER_W_EMAIL	Activity Code	Employee ID Learner Name E-mail Activity Code Course Name Status Instructor Name Start Date Agency	<u>Roster with E-mail Addresses:</u> Lists an activity roster with each enrolled individual's e-mail.



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OH_EL_ROSTER_W_EMAIL_ALL_STAT	Activity Code	HR Department Employee ID Learner Name E-mail Activity Code Course Name Status Instructor Name Start Date Agency HR Department	<u>Roster with E-mail Addresses:</u> Lists an activity roster with each individual's e-mail for any completion status.
OH_EL_SESSION_W_O_INSTRUCTOR	None	Activity Session Date Start Time	<u>Session without Assigned Instructor:</u> Lists the courses without an assigned instructor in the session component.
OH_EL_SUPPLEMENTAL_TRANSCRIPT	OAKS ID	OAKS ID Name Job Title Training Name Description Start Date Completion Date Status CEUs	<u>Supplemental Learning Transcript For a Learner:</u> This query provides a transcript of Supplemental Learning for a specific learner.
OHLMROSTRPT	Run Control ID	Learner ID Name Cat Item ID ID ID Catalog Item Delivery Method Start Date End Date Run Cntl User Learner ID Name Customer HR Department DEPTID Learner ID Instructor ID Activity State of Ohio ID	<u>Sign-in Activity Sheet:</u> provides a sign-in sheet for all activities.
OH_EL_FIRST_LAST_SIGNIN_ELM	OAKS ID Start Date End Date	Person Name Client IP Log In Log Out	<u>ELM Log In/Log Out:</u> Provides ELM log in and log out date and times based on OAKS ID.
OH_EL_DO_NOT_ATTEND	Enter Catalog Item ID Enroll Start Date Enroll End Date Learner Group ID	OAKS ID Learner Name Job Title Catalog Item ID Course/Catalog Item Name Activity Code Activity Status Activity Start Date Activity End Date Learner Group ID Learner's Learner Group Learner ID for Learner Group Enrollment Learner	<u>ELM Do Not Attend:</u> Report identifies what learner has not attended training in ELM by learner group for a specific course.



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		ID Enrollment Status Enrolled Date	