



## 2016 Flexible Spending Accounts (FSA)

# Health Care Spending Account (HCSA) Worksheet

Use this worksheet below to determine how much to deposit in your HCSA. Calculate the amount you expect to pay during the calendar year for eligible, uninsured out-of-pocket medical expenses. This calculated amount cannot exceed \$2,500 for a Health Care Spending Account.

**Be conservative in your estimates. A minimum of \$50.00 and a maximum of \$500.00 of the remaining year-end balance of your Health Care Spending Account may be carried forward to the next plan year. Please remember the carryover does not apply to the Dependent Care Spending Account.**

### Uninsured Medical Expenses

Health insurance deductibles \$ \_\_\_\_\_

Coinsurance or co-payments \$ \_\_\_\_\_

Vision care \$ \_\_\_\_\_

Dental care \$ \_\_\_\_\_

Prescription drugs \$ \_\_\_\_\_

Travel costs for medical care \$ \_\_\_\_\_

Other eligible expenses \$ \_\_\_\_\_

**TOTAL** \$ \_\_\_\_\_

**DIVIDE** by the number of paychecks you will receive during the calendar year.\* ÷ \_\_\_\_\_

**This is your pay period contribution.** \$ \_\_\_\_\_

\* If you are a new employee enrolling after the calendar year begins, divide by the number of pay periods remaining in the calendar year. Please note, contributions will only be taken for the first 24 pay periods for employees on a biweekly pay schedule or 12 for those employees paid monthly. The maximum contribution is \$2,500.

Please print to utilize worksheet.