

STATE & FEDERAL SURPLUS PROPERTY PROCEDURES		
NUMBER: GSD-SFS-18	EFFECTIVE DATE: May 10, 2006	APPROVAL: C. David Settlemire, Surplus Administrator
REVISED DATE: March 22, 2013	REFERENCES: Ohio Revised Code Section 125.13	

I. PURPOSE:

Delineate the policy for barring bidders from participating in State of Ohio Auctions.

II. POLICY:

Bidders who do not pay for items they have been awarded during an auction and individuals that do not pick up all the items purchased at an auction will be banned from participating in State of Ohio auctions.

In addition bidders can be banned for violating any of these additional policies:

Do not sell or trade items within the warehouse.

Do not open computers.

Do not move items from one lot to another.

No pets are permitted within the warehouse or vehicle lot.

III. PROCEDURES:

Bidders banned from the warehouse auctions will be banned for three (3) years.

Bidders banned from the vehicle auction will be banned three (3) years.

Banned bidders will be sent a letter, signed by the State Surplus Administrator, notifying them of their banned status. A listing of banned bidders will be maintained in the State Surplus office. A copy of this listing will be supplied to the auctioneer prior to each auction to alert them to potential barred bidders.