

STATE & FEDERAL SURPLUS PROPERTY PROCEDURES		
NUMBER: GSD-SFP-09	EFFECTIVE DATE: May 8, 2006	APPROVAL: C. David Settlemire, Administrator
REVISED DATE: March 22, 2013	REFERENCES: Ohio Revised Code Section 125.13	

I. PURPOSE:

To define customers rights when inspecting vehicles prior to purchase.

II. POLICY:

It is the policy of the DAS/GSD State and Federal Surplus Section to allow State Agencies and Tax Supported Organizations to inspect, start and drive the vehicles they wish to purchase. Vehicles can only be driven within the vehicle parking lot and at a reasonable speed.

The general public can inspect vehicles the week before a public auction. They can obtain keys and start, BUT NOT DRIVE, the vehicle on the Friday before the auction. A valid driver's license or state ID is required. Each person is eligible to take three sets of keys at a time.

III. PROCEDURES:

State agency representatives and representatives of political subdivisions can obtain keys and start and drive vehicles prior to purchase. An agency "debit card" will be required as evidence you are representing that agency or political subdivision.

These individuals can start and drive the vehicles, at a reasonable speed within the State Surplus vehicle lot.