

SAO eNews
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1. SAO begins new performance evaluation process

SAO has begun a new simplified process for evaluating architects/engineers and contractors. The new evaluation forms replace the previous Excel versions of the architect/engineer and contractor evaluation forms. Also, the construction manager (CM) evaluation form has been deleted. Any CM evaluations (for SAO-administered or locally administered projects) should be completed using the new professional services evaluation form.

To access the new evaluation forms, go to the SAO Web site at www.ohio.gov/sao and click on "Forms/Documents."

2. OAKS Capital Improvements team launches two additional pilot projects

Kent State University and Columbus State Community College are the sites of the two most recent OAKS Capital Improvements (OAKS CI) pilots.

The project team for the library emergency stone repairs project at Kent State University will be using the project communication business processes to facilitate and track communications between the Kent State project representatives, the project's architect and the contractor. This pilot project is expected to be completed this summer and will provide useful feedback on the benefits and usability of the OAKS CI application, support and training.

The project team for the Delaware Hall renovation project at Columbus State Community College also will utilize the OAKS CI project communication business processes. This project is led by SAO Deputy State Architect Ned Thiell and involves a project manager, project coordinator, an architect and five contractors.

The project communication business processes consist of action items, meeting minutes, schedule updates, submittals, transmittals, field reports and requests for interpretation. In addition, the project teams will make use of the OAKS CI document manager to share documents and the OAKS CI "uMail" facility, which attaches electronic mail exchanged within the project team to the project records. Collectively these processes document much of the day-to-day, non-fiscal related communication between contractors, the architect/engineer and the contracting authority. Automated workflow guides the process and documents the results in the project record. OAKS CI provides useful search and reporting capabilities to facilitate timely retrieval of information.

The addition of these two pilots brings the total number of OAKS CI pilot projects to four involving nearly 50 end users. OAKS CI will continue to add additional pilots of the design review and project communication business processes in the near future.

For more information about OAKS CI, go to <http://ci.oaks.ohio.gov> or contact Fred Holcomb at 614.466.0830.

3. Reminder: No annual submittal required

SAO is no longer requiring an annual submittal of Part II of the Statement of Qualifications form for professional design services. However, professional design firms and construction managers responding to State of Ohio projects must submit a copy of Part II of the Statement of Qualifications with each project submittal or as requested by the contracting authority.

To access the Statement of Qualifications (in both Microsoft Word and fillable PDF formats) online, go to www.ohio.gov/sao and click on "Forms/Documents" then scroll down under "Acquisition" to form number F110-330.

4. SAO staff update

SAO would like to welcome Lindsey Kelley to our staff. Lindsey is a college intern working in the interior design services section of the State Architect's Office (SAO-IDS). Lindsey will be a senior in the fall at Kent State University majoring in interior design and recently traveled to Italy to study art, architecture and design. She will be assisting the SAO interior design team in all aspects of projects from initial programming through design utilizing CADD and observing installations. She also will assist our team in surveying existing conditions, learning multiple modular furniture systems and updating the SAO-IDS "furniture and finish" library.

5. Ohio Register archive

At the end of each month, all RFQs published during that month are compiled into one "Ohio Register" document using the next issue number. RFQs will continue to be accessible individually on the "Current RFQs" page of the OAKS Capital Improvements Web site at <http://ci.oaks.ohio.gov> until the response deadline. The archived Ohio Register documents also are available via this site under the title of "Archived RFQs." For more information or questions about this process, please contact Angie Carder at 614.752.0448 or at angie.carder@das.state.oh.us.

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