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1. New SAO Publication

SAO has nearly completed its efforts toward publishing a replacement of the Design and Construction Handbook for Design Professionals, Construction Managers, Owners that was issued in July 1994. SAO will release the new document via the SAO Web site, www.ohio.gov/sao. The new document format is somewhat different than the current version, but its intent is quite similar: to foster consistency of practice and process in all state-funded capital improvement projects. Although the previous edition has served the state quite well for over a decade, it is more than appropriate to issue a document that more closely matches our current practices. SAO initially will post the document in "pdf" format on the Web site, followed soon after with an interactive Web-based document. The first publication of the document will not be fully complete in that some Web links may not be active and not all exhibits may be included. In the first several weeks, SAO will post frequent, unannounced updates and additions. Eventually, the updates will happen on a periodic basis. SAO will issue a special edition of SAO eNews to announce the new publication.

2. Drug-Free Workplace Program

Please remember that all contractors and subcontractors who perform labor on the construction sites of state-funded capital projects must be enrolled in and in good standing in a Drug-Free Workplace Program approved by the Ohio Bureau of Workers' Compensation. Any state entity that uses the DAS construction contracting models must confirm that the contractors are enrolled prior to submitting a bid. Successful bidders must agree, as a condition of the contract, to require the same of its subcontractors who perform labor on the project site. To ensure the integrity of the process, SAO practices the "trust but verify" rule and encourages all others to do the same. The contracting authority for each such project should verify that all applicable parties are properly enrolled in a properly approved drug-free workplace program prior to working on the construction site. For more complete information, see the most recent edition of the Standard Conditions of Contract for Construction and its associated Special Conditions dated January 2005.

3. Bid Document Deposit Fee Changing to Bid Document Purchase Cost

Effective June 1, 2005, bidding documents for projects produced using the DAS construction contracting models, and which advertise in June 2005 and later for bidders, will be sold to interested parties upon payment of a non-refundable fee. The Associate will establish the amount of the fee and indicate the amount in the advertisement. The fee will cover the actual cost of printing and reasonable handling. Document holders of record will be issued one copy of addenda, at no additional cost, for each set of purchased documents. Upon purchase, the bid documents become the property of the purchaser. Associates may access the SAO Web site after April 15 for updated wording of the advertisement and further instruction about how to implement this new process. Plan rooms approved by the State Architect's Office will continue to receive documents at no cost, similar to current practice.

4. Link to the April 2005 Ohio Register

The April 2005 Ohio Register has been posted to the Internet and can be viewed and printed at:
<http://www.gsd.das.ohio.gov/sao/orb.html>.

To subscribe, unsubscribe or change your e-mail subscription address, please notify Tiffany Plasencio at tiffany.plasencio@das.state.oh.us or call 614.752.0448. The SAO Web site address is: <http://www.ohio.gov/sao>.

SAO eNews
Office of the State Architect / Columbus, Ohio April 2005

Inside this issue:

1. SAO Releases "The SAO Manual"
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1. SAO Releases "The SAO Manual"

"The SAO Manual" (2005 edition) has been released and now replaces the "Design and Construction Handbook for Design Professionals, Construction Managers, Owners" (dated July 1994). It is available on the State Architect's Office Web site at: www.ohio.gov/sao. Click the "SAO site map" link, then "The SAO Manual" link. There is no cost to download the document.

The manual is currently available in "pdf" format when downloaded from the State Architect's Office Web site. It is partially interactive with other SAO documents. SAO will continue to add documents as needed. The manual will eventually become a Web-based electronic document with active links to internal and external resources of many types. The document also will be interactive with sophisticated Web-based project management enterprise software for use on all state projects.

2. Link to the April 2005 Ohio Register

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<http://www.gsd.das.ohio.gov/sao/orb.html>.

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