

TO: Anna Garver
GSD Business Office

FROM: _____

RE: Funding Breakdown for DAS Building Tenants

DATE: _____

Our agency occupies the square footage indicated in the following DAS managed building:

Building Name: _____ **Square Feet:** _____

In accordance with Section 125-28 of the Ohio Revised Code, each state agency supported by non-general revenue money is required to reimburse the Department for the cost of occupying space in a DAS managed facility. Provided below is the ratio of our space funded through non-general revenue funds to our total space in this facility. Also, please update the name of our Fiscal Officer, billing address, and/or phone number as indicated below.

Non-GRF %: _____

Fiscal Officer: _____

Address: _____

City, State, Zip Code: _____

Phone Number: _____

The effective date of this change is: _____

We understand that the Office of Budget and Management may review reported non-general revenue funding percentages for reasonableness and that we may be asked to provide calculations to support the percentage we report.