



Agency Minority Business Enterprise (MBE) Projected Expenditure Plan  
- Fiscal Year 2014-

**Section IV.**

**Purchases:**

Source	Account Code	Desc.	Total Expenditures	Set-Aside	Open Market	1 <sup>st</sup> Qtr.		2 <sup>nd</sup> Qtr.		3 <sup>rd</sup> Qtr.		4 <sup>th</sup> Qtr.		Totals	
						Set-Aside	Open Market	Set-Aside	Open Market						
Staples	521101	Office Supplies & Equipment	\$400	0%	100%		\$100		\$100		\$100		\$100	\$0	\$400
Konica-Minolta	511502	Copier Lease & Service	\$1,032	0%	100%		\$258		\$258		\$258		\$258	\$0	\$1,032
Hearing Services	515503	Stenographer & Transcript Services	\$500	100%	0%	\$75		\$142		\$142		\$141		\$500	\$0
Document Storage	527202	Document Archival	\$200	100%	0%	\$50		\$50		\$50		\$50		\$200	\$0
VoIP Headsets	521105	Plantronics Headsets	\$400	100%	0%	\$0		\$400		\$0		\$0		\$400	\$0
<b>FY 2014 Annual Expenditures:</b>			<b>\$2,532</b>	<b>Quarterly Expenditures:</b>		<b>\$125</b>	<b>\$358</b>	<b>\$592</b>	<b>\$358</b>	<b>\$192</b>	<b>\$358</b>	<b>\$191</b>	<b>\$358</b>	<b>\$1,100</b>	<b>\$1,432</b>

**Section V.**

Totals	Total Projected Expenditures	1 <sup>st</sup> Qtr.		2 <sup>nd</sup> Qtr.		3 <sup>rd</sup> Qtr.		4 <sup>th</sup> Qtr.		Totals	
		Set-Aside	Open Mkt.	Set-Aside	Open Mkt.						
Section 2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Section 3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Section 4	\$2,532	\$125	\$358	\$592	\$358	\$192	\$358	\$191	\$358	\$1,100	\$1,432
<b>Total Projected Expenditures</b>	<b>\$2,532</b>	<b>\$125</b>	<b>\$358</b>	<b>\$592</b>	<b>\$358</b>	<b>\$192</b>	<b>\$358</b>	<b>\$191</b>	<b>\$358</b>	<b>\$1,100</b>	<b>\$1,432</b>

**Section VI.**

**Plan Analysis**

Total MBE Projected Eligible Budget -	\$2,532
Total MBE Projected Set-Aside Expenditures -	\$1,100
Total MBE Projected Set-aside Percent -	43.43%

**Section VII.**

**Certification of Agency Director Approval/Revision**

By checking this box,  I the preparer of this document hereby certify that this Minority Business Enterprise Projection for Fiscal Year 2014 has been reviewed and approved by the Agency Director.

Preparer's Name Meloney Buehl  
Date Submitted/Revised 8.29.13